



School District of Nekoosa - Application for Facility Usage

Return to: Appropriate Building Administrator or 600 South Section St. Nekoosa, WI 54457 * 715/886-8000

Organization Requesting Use of Facility

Name of Organization:		Group Size:
REPRESENTATIVE PRESENT AND IN CHARGE:	Business Phone:	Home Phone:
Representative's Address:	Purpose of Use:	

Facility Request:

Humke Elementary
 Alexander Middle School
 Nekoosa High School

Date(s) needed:	<i>(list each date)</i>		
Day(s) of the week:	S--M--Tu--W--Th--F--S	Time Needed:	_____ <input type="radio"/> AM <input type="radio"/> PM ... to ... _____ <input type="radio"/> AM <input type="radio"/> PM

Please indicate the facility you are requesting ...and the Group type you would be classified as:

	<input type="checkbox"/> Group I Nekoosa School/ Comm. Group	<input type="checkbox"/> Group II Nekoosa Community Non-Profit Group	<input type="checkbox"/> Group III Nekoosa Community For-Profit Group	<input type="checkbox"/> Group IV Non-Resident Non-Profit Group
<input type="checkbox"/> Athletic Field	\$0.00	1 day event \$0.00 \$100 seasonal	Costs incurred	\$137.5 / day
<input type="checkbox"/> Auditorium	\$0.00	\$30 for first day then Costs incurred	\$175	\$175
<input type="checkbox"/> Classroom	\$0.00	\$20	\$30	\$30
<input type="checkbox"/> Commons Area	\$0.00	\$75	\$100	\$100
<input type="checkbox"/> Gymnasium	\$0.00	\$75	\$100	\$100
<input type="checkbox"/> Kitchen	Fees to be determined			
<input type="checkbox"/> Other	Fees to be determined			

Comments:

Authorized district personnel must be present during after-hours use of the building. When kitchen use is authorized, kitchen personnel must be present.

District personnel fee schedule: 0-4 hours \$90, 4-8 hours \$210, 8+ hours \$360

Estimate/Cost to use facility requested: \$ _____

All fees, except when agreed upon otherwise are payable prior to the day of the facility use. A separate billing will occur for any additions, costs, or damages incurred.

Agreement

- The requestor(s), as authorized representative(s) agent(s) of the organization/group/individual noted above request use of the building(s), facilities and equipment for the date(s), time(s) and purpose(s) noted above and in so doing hereby and forever discharges and releases the School District of Nekoosa, its successors and assigns, from all debts, claims, demands, actions and causes of action whatsoever, which he/she/they may not have or may hereafter have, as a result of the use of the property that is subject of the release of claims. The requestor(s) further understand that the School District of Nekoosa, through the Board of Education or other authorized representative(s) or agent(s) of the organization/group/individual noted below guarantee(s) the orderly behavior of the user(s) and the public and agrees to underwrite any repair of damages caused by the user(s) and/or public use of the school district property as noted above.
- All tobacco products and alcoholic beverages are prohibited on School District property.
- In the event of an emergency dial 9-1-1 *I verify that I have read the above agreement and understand its content to the best of my ability.*

Requestor's Signature: _____ Date: _____

Facility Use Approval Signature: _____ Date: _____